

# CARL SANDBURG COLLEGE

(558<sup>th</sup> Meeting)

Regular Meeting – January 23, 2003

**CALL TO ORDER:** The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, January 23, 2003, at 7:00 p.m.

**ROLL CALL:**

Present: Ms. Gayla J. Pacheco, Chairperson  
Mr. Thomas H. Colclasure, Vice Chairperson  
Dr. D. Wayne Green, Secretary  
Mr. John T. Huston  
Mr. John A. Kraus  
Mr. Bruce A. Lauerman  
Ms. Nancy L. Youngquist

Absent: Mr. Tim Berry, Student Representative

Others: Mr. Thomas A. Schmidt, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Dennis Anderson, Mr. Larry Benne, Ms. Sherry Berg, Mr. Jonathan Bradburn, Mr. Larry Byrne, Ms. Robin DeMott, Ms. Carol Gronewold, Ms. Jill Johnson, Mr. David Kellogg, Ms. Gwen Koehler, Ms. Carol Kreider, Ms. Misty Lewis, Mr. Steve Norton, Ms. Annette St.Ledger, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Lori Sundberg, Mr. Mike Walters, and Ms. Lora Wright. Staff: Ms. Heather Severns, Staff Representative. Others: Mr. Josh Hoots, Mr. Chuck Langley, Mr. Rick Lundeen, Mr. Ken Swanson, Mr. Tom West, and representatives of the media.

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Consent/Non-Personnel: Mr. Bruce Lauerman moved and Dr. D. Wayne Green seconded approval of the following items under the Consent Agenda/Non-Personnel:

- minutes of December 19, 2002, meeting of the Board,
- bills for the month of December 2002,
- FY-2004 Budget Development Calendar.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Yea”; Student Representative “Absent.”

Consent/Personnel: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded the following item under the Consent Agenda/Personnel:

- unpaid leave under the Family Medical Leave Act to Ms. Susan Seiboldt, effective March 18, 2003,
- employment of Ms. Angela Strom, Enrollment Services Specialist, Level 2, Address 1 at an annual salary of \$16,850, prorated, effective February 1, 2003.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Yea”; Student Representative “Absent.”

Financial Reports: Mr. John Kraus moved and Ms. Nancy Youngquist seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Yea”; Student Representative “Absent.”

Wireless Network  
Feasibility Assessment  
Information Report:

Mr. Samuel Sudhakar, Vice President of Technology Services, presented an informational report on the Wireless Network Feasibility Assessment. Sudhakar introduced guests: Mr. Charles Langley, Superintendent of Dallas City School District; and Mr. Ken Swant, Circle K Communications, Inc. Mr. Thomas Schmidt presented a sheet on *Creative Sandburg Connections*. Schmidt stated that formal studies now confirm the role of *CREATIVITY* as a fundamental source of economic growth.

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PRESIDENT:

Mr. Thomas Schmidt reported that on February 13<sup>th</sup> the Academic Challenge for 120 plus area high school students will take place at CSC. Schmidt stated that Carl Sandburg College will have a district wide Open House on Sunday, April 27<sup>th</sup> from 1 to 4 p.m. He thanked Larry Byrne, his staff, faculty, and support staff on the smooth opening of the new ICSC building. Schmidt reported that earlier in the day he and staff met with Phillips Swager Associates to discuss the Customer Service Renovation Project downstairs which is targeted to start the middle of the fall semester. Schmidt stated that the board needs to think about a possible date to canvass the votes for the April 1<sup>st</sup> Election. Possible dates proposed were April 4<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup>. Lastly, Schmidt introduced Mr. Josh Hoots, SGA Treasurer. Hoots has been responsible for a canned food drive that is currently underway on the campus and the planning of a Student Leadership Conference.

VICE PRESIDENT OF  
STUDENT SERVICES:

Mr. Steve Norton reported that CSC had an outstanding enrollment for spring semester. Both the numbers and headcount are up over 20 percent from last year. Norton thanked everyone for all their great work and outstanding effort. Norton stated that the annual Career Fair is in the planning stages. Lastly, Norton invited everyone to the Women's and Men's basketball game on January 28<sup>th</sup> between CSC and Illinois Valley.

VICE PRESIDENT OF  
INSTRUCTIONAL  
SERVICES:

Mr. Larry Benne reported on the cabinet's visit to Western Illinois University this week. The meeting not only included Western Illinois University, but most of the WIEC Consortium and also Illinois Central College. The discussion was on the general area of the statewide teacher shortage. The study of having an Associate in Arts in Teaching in community colleges as a statewide curriculum was discussed along with an Associate in Applied Science for teacher's aides. To help prospective students make the transition from the community college to upper division schools, Benne stated that the generic program may not work real well in the teacher shortage. However, they are looking at the best possible way to meet all the standards required and keep the degree to as short a time span as possible. Benne reported that future meetings are being planned.

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VICE PRESIDENT OF  
TECHNOLOGY  
SERVICES:

Sudhakar added that at the Western Illinois University meeting this week the idea of the use of technology for the delivery of education to rural communities was well received. Sudhakar stated the Sandburg Educational Network Workshops are going quite well. Lastly, Sudhakar reported that Cyber Camp 2003 will be held August 5th and 6th in the new ICSC building. By utilizing the new building, CSC will be able to have a larger attendance.

DIRECTOR OF  
FOUNDATION:

Ms. Shelle Summers reported that in December the Foundation received an additional \$27,000 from the estate of the Gabrielson's. This is in addition to the \$11,000 received in October. These funds were not restricted by the donor, so the Foundation will be able to utilize the gift where they see the greatest need. She also reported that Gary Francois, former CSC trustee, has joined the Foundation Board of Directors.

DIRECTOR OF  
BUSINESS SERVICES:

Mr. Larry Byrne reported that the ICSC building opened for the spring semester. The bookstore and cafeteria successfully started operation. The project close out has also started on the building. CSC is currently working on getting all signage, internal and external changed on the building. Byrne stated that the Maintenance/Storage buildings are complete and CSC maintenance staff is starting on the internal work. The Bushnell expansion is enclosed and internal work is progressing well. The Fitness Extension is also enclosed and windows are scheduled to be installed next week. Lastly, Byrne reported that the E/F Connector has upper decking installed and the roofing has started. He stated that window frames are being installed and the glass will follow shortly.

DEAN OF HUMAN  
RESOURCES/  
ORGANIZATIONAL  
DEVELOPMENT:

Ms. Sundberg reported that On December 18<sup>th</sup> she went to Arkansas to meet with the Title III consultant regarding CSC upcoming Title III application. It appears the deadline for Title III this year will be around the end of February. Ms. Peggy Libby, Grant Writer, and Sundberg are moving forward with that project.

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Sundberg recently submitted a Perkins Supplement grant to provide funding for the preparatory work for a student degree audit system. Sundberg stated that tomorrow CSC will host visitors from Kishwaukee Community College as they are doing a site visit to discuss with us our administrative computing software.

ICCTA

REPRESENTATIVE:

Mr. John Huston reported that at the recent ICCTA Seminar William Rainey Harper College discussed their recent strike and their negotiations. The Gift Ban Act was reviewed. Huston stated that the ICCTA voted unanimously not to approve the Illinois Board of Higher Education's FY 04 budget request. The ICCTA will continue to seek state funding at the Illinois Community College Board's recommended levels. Huston stated that the next ICCTA meeting will be March 14<sup>th</sup> and 15<sup>th</sup> at William Rainey Harper College in Palatine.

BOARD REPORT:

Dr. D. Wayne Green stated that recent efforts in 1994 not to approve the IBHE Budget fell on deaf ears. The ICCTA's recommendation passed legislature with no opposition, but was later vetoed by the Governor.

STAFF

REPRESENTATIVE:

Ms. Heather Severns reported that there are nine teams that are participating in this year's *Weight Challenge*. The challenge will go until February 19<sup>th</sup>. Severns stated that "*Massage Your Mate*" will be held on Thursday, February 13<sup>th</sup> at 6:30 p.m. in E241. Ms. Vickie Culbertson will lead the session. Lastly, the CSC Wellness Committee will be sponsoring lipid profiles on Tuesday, February 11<sup>th</sup>, from 8:00 a.m. – 10:00 a.m. The cost is \$21 and appointments are required. Contact Severns for an appointment. PSA tests are also available for an additional \$25.

Executive Session

8:52 p.m.:

Mr. John Kraus moved and Dr. D. Wayne Green seconded a request for an Executive Session to consider compensation of specific employees of the public body, to consider litigation that has been filed and is pending, to discuss collective negotiating matters between the public body and its employees or their representatives, and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

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MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay.”  
Motion carried. Faculty Representative “Absent”; Staff  
Representative voted “Yea”; Student Representative “Absent.”

RECONVENE  
10:07 p.m.: The Regular Meeting of the Board reconvened at 10:07 p.m.

ROLL CALL: Present: Ms. Gayla J. Pacheco, Chairperson  
Mr. Thomas H. Colclasure, Vice Chairperson  
Dr. D. Wayne Green, Secretary  
Mr. John T. Huston  
Mr. John A. Kraus  
Ms. Nancy L. Youngquist

Absent: Mr. Bruce A. Lauerman  
Mr. Tim Berry, Student Representative

ADJOURNMENT  
10:08 p.m.: Mr. Tom Colclasure moved and Mr. John Kraus seconded that the  
meeting be adjourned to the next regular meeting of the Board or  
to the call of the Chairperson.

MOTION: Voice vote – motion carried.